

## Chapter 500

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## Chapter 500-X-1

### Organization of the Board

**500-X-1-.01 Purpose.** The Board of Examiners of Landscape Architects was created to regulate the practice of landscape architecture.

**500-X-1-.02 Board.** The Board of Examiners of Landscape Architects is composed of three members. The Board shall be appointed by the Governor. The members of the Board shall be registered landscape architects of recognized standing having engaged in the practice of landscape architecture in the State of Alabama for a period of two years or more. The terms of office are three years of which one term expires each year; any vacancy occurring at any time in the membership of the Board shall be filled by the Governor appointing a successor for the unexpired term.

**500-X-1-.03 General Description of Organization and Operation.** The Board is an independent agency of the State of Alabama. All costs of operating the Board are paid from legislative appropriation of fees collected by the Board. The Attorney General and his assistants provide legal services to the Board.

**500-X-1-.04 Quorum.** Two members of the Board shall constitute a quorum.

**500-X-1-.05 Meetings.** Meetings are called by the Chairman and shall hold at least two or more meetings each year.

**500-X-1-.06 Use of Forms.** All applications and requests for which the Board has prescribed a form must be made on the prescribed form. Forms used by the Board may be acquired from the Secretary to the Board Members.

**Chapter 500-X-2**  
**Examinations, License, Fees & Services**

**500-X-2-.01 Definitions.** For purposes of this chapter, the following words and phrases shall have the respective meanings ascribed by this section:

(1) **Board.** The State of Alabama Board of Examiners of Landscape Architects.

(2) **Landscape Architect.** A person who is engaged or offers to engage in the practice of landscape architecture, as hereinafter defined in § 34-17.

(3) **Landscape Architecture.** The performance of professional services such a consultation, investigation, research, planning, design, preparation of drawings and specifications and responsible supervision in connection with the development of land areas where, and to the extent that the dominant purpose of such services is the preservation, enhancement or determination of proper land uses, natural land features, planting, naturalistic and aesthetic values, the settings and approaches to structures or other improvements, the setting of grades and determining drainage and providing for standard drainage structures, and the consideration and determination of environmental problems of land including erosion, blight and other hazards. This practice shall include the design of such tangible objects and features as are incidental and necessary to the purpose outlined herein but shall not include the design of structures or facilities with separate and self-contained purposes such as are ordinarily included in the practice of engineering or architecture; and shall not include the making of land surveys of final plats for official approval or recordation. Nothing contained herein shall preclude a duly licensed landscape architect from performing any of the services described in the first sentence of this subsection in connection with the settings, approaches or environment for buildings, structures, or facilities. Nothing contained in this chapter shall be construed as authorizing a landscape architect to engage in the practice of architecture, engineering, or land surveying as these terms are defined in § 34-17-27.

(4) **Practice of Landscape Architecture.** The rendering or offering to render services to clients, including any one or any combination of the professional services specified in this section.

(5) **Evidence.** Any documents, records, drawings, specifications, photographs, news items, advertisements, listings, diplomas, awards, certificates, contracts, agreements, letters, letterheads, invoices, signs, rental agreements or certified personal statements submitted to the Board as a part of any consideration or action on the part of the Board. Each item of evidence shall be clearly marked to ensure positive and certain identification. It shall be the responsibility of the applicant to satisfy the Board as to sufficiency of the record and/or the evidence.

(6) **Resident.** Any individual who is a resident of the State of Alabama or has his principal place of business in the State of Alabama.

(7) **Non-resident.** Any individual who is a resident of another state other than the State of Alabama or has his principal place of business in another state other than the State of Alabama.

**500-X-2-.02 Application for License.**

(1) An application for a license to practice landscape architecture will be submitted on the form provided by the Board and will be received at any time during regular business hours at the office of the Board.

(a) Each applicant shall submit with the formal application for a license, authentic proof of the statements made therein by attaching such documentary evidence, affidavits, registrar's statements, diplomas, published data, photographs, photostats, or any other sworn proven evidence as in the discretion of the Board, may be sufficient to show the Board that the applicant is clearly eligible for license as a landscape architect.

(b) The Board reserves the right to retain as a permanent part of the application, any or all documents submitted. Original documents may be replaced by photostatic copies of such documents at the request and expense of the applicant.

(c) An applicant who has submitted an application for examination or re-examination will be exempt from submitting an application for license.

(2) All applicants shall be considered individually by the Board based upon evidence submitted and successful completion of the registration examination, and passed or rejected on a roll call vote. The action taken by the Board on each application shall be recorded in the minutes and an outline of the action taken by the Board shall be placed with the application.

(a) A personal appearance before the Board may be required of applicants in the discretion of the Board. Personal appearances before the Board, if required, shall be at the time and place designated by the Board.

(b) Failure to supply additional evidence or information within 60 calendar days from the date of a written request from the Board or to appear before the Board when such an appearance is deemed necessary by the Board, may be considered just and sufficient cause for disapproval of the application.

(3) An applicant, meeting all requirements of the Alabama statute and the rules and regulations of the Board, and eligible for a license to practice landscape architecture in the State of Alabama will be notified by the Board of his eligibility.

(a) Upon payment of all fees as provided in Section 500-X-2-.08, the Board will issue a license certificate to the landscape architect.

(b) The license certificate will indicate the registration number of the landscape architect. This registration number must appear on the landscape architect's seal and on all works signed by the landscape architect.

**500-X-2-.03 Application for Examination or Re-examination.**

(1) An applicant must submit evidence that the applicant has completed the course of study in and graduated from a college or school of landscape architecture approved by the Board. The applicant also must submit evidence of actual practical experience in landscape architectural work of a grade and character satisfactory to the Board. A total six years of combined education and experience must be completed before an applicant may apply for examination. Each year of study in an approved college or school of landscape architecture will be accepted as one year of such combined education and experience for a maximum of five years.

(2) In lieu of graduation from an accredited college or school of landscape architecture, and the practical experience in addition thereto, an applicant may apply for examination upon presenting evidence of at least eight years of actual practical experience in landscape architectural work of a grade and character satisfactory to the Board.

(3) An application for examination or re-examination will be submitted on a form provided by the Board and will be received during regular business hours at the office of the Board. An application for examination or re-examination must be received 120 calendar days prior to the administration of the examination. Any application received after the deadline will be considered for the following examination.

(a) Each applicant shall submit with the appropriate application form for examination or re-examination, authentic proof of the statements made therein by attaching such documentary evidence, affidavits, registrar's statements, diplomas, published data, photographs, photostats, or any other sworn proven evidence as in the discretion of the Board, may be sufficient to show the Board that the applicant is clearly eligible for examination or re-examination as a landscape architect.

(b) The Board may require a portfolio of plans which have been implemented specifically indicating the applicant's ability to execute contours, drainage, planting plans and perspective

drawings whenever the applicant does not hold a college degree from an accredited university program in landscape architecture.

(c) The Board reserves the right to retain as a permanent part of the application, any or all documents submitted. Original documents may be replaced by photostatic copies of such documents at the request and expense of the applicant.

(4) All applicants shall be considered individually by the Board based upon evidence submitted and passed or rejected on a roll call vote. The action taken by the Board on each application shall be recorded in the minutes and an outline of the action taken by the Board shall be placed with the application.

(a) A personal appearance before the Board may be required of applicants in the discretion of the Board. Personal appearances before the Board, if required, shall be at the time and place designated by the Board.

(b) Failure to supply additional evidence or information within 30 calendar days from the date of a written request from the Board or to appear before the Board when such an appearance is deemed necessary by the Board, may be considered just and sufficient cause for disapproval of the application.

(5) An applicant, meeting all requirements of the Alabama statute and the rules and regulations of the Board, and eligible for examination or re-examination for landscape architecture in the State of Alabama will be notified by the Board of his eligibility.

**500-X-2-.04 Examination.**

(1) In order to safeguard public welfare, health and property, and determine the competence of applicants to practice landscape architecture as prescribed in § 34-17, the Board will administer a registration examination to all applicants seeking licensure in the State of Alabama.

(a) The registration examination will be an examination prepared by the Council of Landscape Architectural Registration Boards designed to test the knowledge, skills and abilities required for the practice of landscape architecture. The examination will be administered by the Board at least once each year.

(b) A supplemental examination testing an applicant's knowledge of the Alabama statute as it relates to landscape architecture, the rules and regulations of the Board, and the Board's Code of Conduct for Landscape Architects will be administered to applicants by the Board.

(2) Grading of the registration examination will be by the Council of Landscape Architectural Registration Boards. Grading of the supplemental examinations will be by the Board.

(3) Each applicant, prior to application for licensure, must have successfully completed the Board of Examiners of Landscape Architects' Registration Examination. Successful completion of the registration examination will be determined as the applicant having received a grade equal to or greater than the minimum passing grade determined by the Council of Landscape Architectural Registration Boards on each section of the examination.

(4) Applicants who have successfully completed sections of the registration examination, but have not successfully completed the entire examination, may be re-examined in the sections not successfully completed.

**500-X-2-.05 Examination - Oral.**

In lieu of administering written supplemental examinations, the Board may elect to administer oral supplemental examinations to applicants. Oral supplemental examinations shall include the subjects required by the written supplemental examinations as defined in Section 500-X-2-.04 (1 (b).) Oral examinations may not be given as a substitute for the registration examination prepared by the Council of Landscape Architectural Registration Boards. Applicants shall be considered to have passed the oral supplemental examinations if, in the opinion of the Board Member administering the examinations, the applicants have demonstrated knowledge, skills and abilities required for the practice of landscape architecture in the subjects tested.

**500-X-2-.06 Examination - Exception.**

The Board may exempt from examination an applicant who holds a license to practice landscape architecture issued to him by a legally constituted Board of Examiners of any state provided that:

(1) The applicant has successfully completed an examination prepared by the Council of Landscape Architectural Registration Board with a grade equal to or greater than the minimum passing grade determined by the Council of Landscape Architectural Registration Boards;

(2) The other state maintained a system and standard of qualifications and examinations for a landscape architect license which were equivalent to those required in this State at the time the license was issued by the other state; and

(3) The other state gives similar recognition and endorsement to landscape architect licenses of the State of Alabama.

(4) The requirements of the Alabama Board are equal to those of the board in the state of the applicant.

**500-X-2-.07 Granting of License to Practice Landscape Architecture.**

(1) An applicant, meeting all requirements of the law and of the Board and eligible for a license to practice landscape architecture in the State of Alabama will be notified by the Board of his eligibility.

(2) Upon payment of the application fee the Board will issue the license certificate to the landscape architect.

(3) The license certificate will indicate the registration number of the landscape architect. This registration number must appear on the landscape architect's seal and on all works signed by the landscape architect.

**500-X-2-.08 Fees - Payment, Receipt.**

(1) An application fee and fee for examination or re-examination, in an amount as provided in Section 500-X-2-.10, shall accompany each application for examination or re-examination. Should the applicant's request for examination or re-examination be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for examination or re-examination will be refunded to the applicant.

(2) An application fee, a fee for an original certificate and an annual license fee, in an amount as provided in Section 500-X-2-.10, shall accompany each application for license. Should the applicant's request for license be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for the original certificate and the first annual license fee will be refunded to the applicant.

(a) An applicant who has paid an application fee for examination or re-examination will be exempt from paying an additional application fee for license unless the applicant previously had been licensed in the State and the license had been revoked or suspended.

(3) An application fee and a temporary certificate fee in an amount as provided in Section 500-X-2-.10, shall accompany each application for a temporary certificate. Should the applicant's request for a temporary certificate be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for the temporary certificate will be refunded to the applicant.

(4) An application fee, a fee for an original certificate of authorization and the first annual renewal license fee for a certificate of authorization, in an amount as provided in Section 500-X-2-.10, shall accompany each application for certificate of authorization. Should the applicant's request for certificate of authorization be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for the original certificate of authorization and the first annual renewal license fee for the certificate of authorization will be refunded to the applicant.

(5) An annual license fee for residents of the State of Alabama shall be paid to the Board by every landscape architect who is a resident of the State. The fee shall be due and payable on the first day of January of each year and shall become delinquent after the thirty-first day of January.

(6) An annual license fee for non-residents of the State of Alabama shall be paid to the Board by every landscape architect who is a non-resident of the State. The fee shall be due and payable on the first day of January of each year and shall become delinquent after the thirty-first day of January.

(7) If the annual license fee is not paid before the date in which it becomes delinquent as defined in Section 500-X-2-.08 (8), a penalty in an amount as provided in Section 500-X-2-.10, shall be added to the amount thereof.

(8) If the annual license fee and penalty are not paid before the thirtieth day of June in the year in which they become due, the landscape architect's certificate shall be suspended from and after the expiration of 30 days from the date of mailing of notice of such delinquency by registered or certified mail, return receipt requested, postage prepaid and addressed to the landscape architect at his address as it appears in the records of the Board. The notice of delinquency shall state that upon the expiration of time herein allowed his certificate will be suspended, unless within said time, the annual license fee and penalty are remitted.

(9) After the certificate has been suspended, the landscape architect shall reapply for certification as provided in Section 500-X-2-.02; provided, however, that the Board may, in its discretion, waive any further examination of such an applicant.

(10) Any fees and/or penalties mailed to the Board will be considered delinquent if postmarked after the date of delinquency as provided in this rule.

(11) The Board shall issue a receipt to each landscape architect promptly upon payment of the annual license fee.

**500-X-2-.09 Persons Exempt.**

This act shall not be construed to require licensing in the following cases:

(a) The practice of landscape architecture by any person who acts under the supervision of a registered landscape architect or by an employee of a person lawfully engaged in the practice of landscape architecture and who in either event does not assume responsible charge of design or supervision;

(b) The practice of architecture by a duly registered professional architect and the doing of landscape architectural work by a registered architect or by an employee under supervision of a registered architect, when such work is incidental to their practice;

(c) The practice of engineering by a duly registered professional engineer and the doing of landscape architectural work by a registered engineer or by an employee under supervision of a registered engineer, when such work is incidental to their practice;

(d) The practice of surveying by a duly registered professional land surveyor or by an employee under supervision of a registered professional land surveyor, when such work is incidental to their practice.

(e) The practice of landscape architecture by employees of the United States Government while engaged within this State in the practice of landscape architecture for said government;

(f) The practice of planning as customarily done by regional or urban planners.

(g) The practice of arborists, foresters, gardeners, home builders and horticulturists; or

(h) The practice of any nurseryman, general or landscape contractor, such practice to include design, planning, locations and arrangement of plantings or other ornamental features.

**500-X-2-.10 Fees - Amount.**

Fees of the Board shall be in the following amounts:

(a) The application fee shall be as provided in Section § 34-17-25 (1).

(b) The fee for examination shall be set by the Board each year upon notification of the purchase price of the examination from the Council of Landscape Architectural Registration Boards. The fee established by the Board shall cover all costs of examination, but in no event shall the fee exceed the actual cost of preparing and administering the registration examination.

(c) The fees for each section of the examination for re-examination shall be set by the Board each year upon notification of the purchase price of each section of the examination from the Council of Landscape Architectural Registration Boards. The fees established by the Board shall cover all costs of examination, but in no event shall the fee exceed the actual cost of preparing and administering the registration examination.

(d) There shall be no fee for the supplemental examination.

(e) The fee for the original certificate shall be as provided in Section § 34-17-25 (3).

(f) The fee for a duplicate certificate shall be as provided in Section § 34-17-25 (4).

(g) The annual license fee for residents of Alabama shall be as provided in Section § 34-17-25 (5).

(h) The annual license fee for non-residents of Alabama shall be as provided in Section § 34-17-25 (5).

(i) The penalty fee shall be as provided in Section § 34-17-25 (6).

(j) The annual license fee for a certificate of authorization for corporations or partnerships shall be \$50.00.

(k) The fee for the original certificate for a certificate of authorization for corporations or partnerships shall be \$50.00.

**500-X-2-.11 Repealed**

**500-X-2-.12 Code of Conduct.**

The Board shall adopt a Code of Conduct for Landscape Architects which will outline requirements for competence, conflict of interest, disclosure, compliance with laws and professional conduct. All landscape architects licensed by the State of Alabama shall act in accordance with the requirements outlined in the Code of Conduct.

**500-X-2-.13 Unprofessional Conduct.**

(1) A landscape architect shall be guilty of unprofessional conduct if he;

(a) Practices in violation of § 34-17 or any other law regulating the practice of landscape architecture; or

(b) Violates the Rules and Regulations of the Board; or

(c) Violates the Code of Conduct adopted by the Board.

(2) Any charges preferred against a landscape architect shall be submitted in writing to the Board chairman who shall present the charges to the Board for investigation and consideration. If the Board determines that the charges warrant further investigation, the Board will hold a hearing at which witnesses may be called and testimony given. The accused shall be given a fair opportunity to hear the charges and to present a defense against them at this hearing. If the Board's findings in the hearing uphold the charges, the Board will initiate disciplinary action against the landscape architect as outlined in § 34-17-5. If the Board's findings in the hearing do not uphold the charges, the Board will dismiss all charges against the landscape architect. The Board will give notification of its findings to both the defendant in the case and the person or persons who preferred the charges.

(3) Correspondence, investigations, findings and other proceedings relating to cases of unprofessional conduct will be confidential.

**500-X-2-.14 Continuing Education.**

(1) Purpose: In order to safeguard life, health and property, and to promote the public welfare, the practice of landscape architecture in Alabama requires continuing education in accordance with Code of Alabama Section 34-17-20(b) and this rule.

(2) Scope: Each in-state and out-of-state registrant shall be required to meet the continuing educational requirements of these regulations for professional development as a condition for registration renewal. Continuing education obtained by a registrant should maintain, improve, or expand skills and knowledge obtained prior to initial licensure or to develop new and relevant skills and knowledge.

(3) Definitions: Terms used in this section are defined as follows:

(a) Professional Development Hour (PDH): A contact (clock) hour consisting of not less than 50 minutes of instruction or presentation and which further meets the requirements of the rules.

(b) Sponsor: An individual, organization, association, institution or other entity which provides an educational activity for the purpose of fulfilling the continuing education requirements of this rule.

(c) Board: The Alabama Board of Examiners of Landscape Architects, the legal state entity having jurisdiction to register or license individuals to practice the profession of landscape architecture and to discipline those practitioners who violate the applicable laws or rules promulgated by the Board.

(d) Registrant: A person licensed as a professional landscape architect.

(e) Committee: The Continuing Education Committee.

(f) Annual: Time period occurring once every year.

(4) Requirements: To demonstrate that a licensed landscape architect maintains an acceptable level of competency, a registrant must obtain the number of Professional Development Hours (PDH) per year as shown below. This requirement must be satisfied during the period from January 1 through December 31 except for the carryover permitted. In addition, PDH earned between October 15 and December 31 may be submitted for the current year or for the following year, but not for both.

(a) A registrant licensed as a landscape architect must obtain fifteen PDH per year except for the carryover permitted. The number of professional development hours which may be carried forward into the next year shall not exceed fifteen.

(5) Continuing Education Committee: The Board shall form a Continuing Education Review Committee of five members and provides guidelines for its operation. The Committee shall be composed of a majority of landscape architects, currently licensed and in good standing with the Board.

(a) Members shall be appointed by the Board and serve a term of office for two years.

(b) Members shall be appointed in staggered terms with three members being appointed in one year and two members being appointed the following year.

(c) The Committee shall elect a chairman and a secretary at the first meeting of every calendar year to serve a one year period.

(d) The secretary shall keep minutes of the meetings to document all transactions of the Committee.

(e) The Committee shall meet on an as-needed basis when called to order by the chairman.

(f) Duties of the Committee shall be to review and pre-approve all sponsors and programs as being relevant to the practice of landscape architecture. Further, the Committee shall establish the methods for documentation needed to fulfill continuing education credits for licensing.

(6) Activities: Continuing education activities which satisfy the professional development requirement shall include, but not be limited to:

- (a) successfully completing or monitoring college or university sponsored courses,
- (b) successfully completing courses which are awarded continuing education units (CEU),
- (c) attending seminars, tutorials, short courses, correspondence courses, televised courses or videotaped courses,
- (d) attending in-house programs sponsored by corporations or other organizations,
- (e) teaching or instructing as described in (a) through (d) above,
- (f) authoring published papers, articles or books,
- (g) making presentations at technical meetings,
- (h) attending program presentations at related technical or professional meetings.

All of such activities as described in (a) through (h) above must be relevant to the practice of landscape architecture and may include technical, ethical or managerial content.

(7) Criteria: Continuing educational activities must meet the following criteria:

(a) There is a clear purpose and objective for each activity which will maintain, improve or expand skills and knowledge obtained prior to initial licensure or to develop new and relevant skills and knowledge obtained prior to initial licensure.

(b) The content of each presentation is well organized and presented in a sequential manner.

(c) There is evidence of pre-planning which should include the opportunity for input by the target group to be served.

(d) The presentation will be made by persons who are well qualified by education or experience.

(e) There is a provision for individual participant registration which will include information required for record keeping and reporting.

(8) Units: The conversion to PDH units from other units is as follows:

1 University semester hour of credit ..... 45 PDH

1 University quarter hour of credit..... 30 PDH

1 Continuing Education Unit (CEU) ..... 10 PDH

1 Hour of acceptable professional development education..... 1 PDH

(9) Credits: Professional Development Hours of credit for qualifying courses successfully completed which offer semester hour, quarter hour, or CEU credit are as specified above. All other activities permit the earning of one PDH of credit for each contact hour with the following exceptions:

(a) Monitoring of university or college courses permit PDH credit of 1/3 that shown in (8) above.

(b) Teaching or instructing qualifying courses or seminars can earn PDH credit at twice that of students.

(c) Authorship of papers, articles or books cannot be claimed until actually published. Credit earned will equal preparation time spent not to exceed 25 PDH per publication.

(d) The Board does not encourage meeting continuing education requirements through correspondence courses. Correspondence course PDH may be acceptable, however the registrant should submit supporting documentation to demonstrate high quality education from the course.

(10) Exemptions: A registrant may be exempt from professional development education requirements for one of the following reasons:

(a) New registrants by way of examination or reciprocity shall be exempt for their first renewal period.

(b) A non-career military registrant serving on active duty in the armed forces of the United States for a period of time exceeding one hundred twenty (120) consecutive days in a calendar year shall be exempt from obtaining the professional development hours required during that year.

(c) A registrant employed as a professional landscape architect and assigned to duty outside the United States for a period of time exceeding one hundred twenty (120) consecutive days in a calendar year shall be exempt from obtaining the professional development hours required during that year.

(d) Registrants experiencing physical disability, illness or other extenuating circumstances as reviewed and approved by the Board may be exempt. Supporting documentation must be furnished to the Board.

(e) Registrants who list their occupation as "Retired" on the Board approved renewal form and who further certify they are no longer practicing landscape architecture shall be exempt from the professional development hours required. In the event such a person elects to return to active practice of landscape architecture, professional development hours must be earned for each year exempt not to exceed the annual requirement for two years before the person returns to active practice.

(f) Registrants who have reached the age of 65 prior to the current year of registration.

(11) Reciprocity: Continuing education requirements may be met without completing the Alabama form if a registrant resides in another state which is listed by the Alabama Board as having continuing education requirements essentially equal or more stringent and the registrant certifies that all continuing education and registration requirements for that state have been met.

(12) Forms: All renewal applications will require the completion of a continuing education form specified by the Board outlining PDH credit claimed. The registrant must supply sufficient detail on the form to permit audit verification, must certify and sign the continuing education form, and submit with renewal application and fee.

(13) Records: The responsibility of maintaining records which can be used to support credits claimed is the responsibility of the registrant. Records required include but are not limited to (1) a log showing the type of activity claimed, sponsoring organization, location, duration, instructor's or speaker's name and PDH credit earned; (2) attendance verification records in the form of completion certifications, signed attendance receipts, paid receipts, a copy of a listing of attenders signed by a person in responsible charge, or other documents supporting evidence of attendance. These records must be maintained for a period of three years and copies must be furnished to the Board for audit verification purposes if requested.

(14) Disallowance: If the Board disallows claimed PDH credits, the registrant shall have 180 days after notification to substantiate the original claim or to earn other credit to meet the minimum requirement.

(15) Failure to Comply: If a registrant fails to furnish the required continuing education form, properly completed or signed, the right to practice as a registered landscape architect in the State of Alabama will expire on December 31 as specified in Section 500-X-2-.15.

**500-X-2-.15 Renewals and Expirations.**

(1) Registrants will be mailed annually, during the month of November, an application for renewal of registration. This original application must be signed and returned to the Board office with the renewal fee. The registration renewal notice will contain the Code of Conduct for Landscape Architects, Rule 500-X-2-.12, which the registrant is required to read and by signature reaffirm again to abide by the Code of Conduct.

(2) The right to practice as a registered landscape architect expires December 31 of each calendar year unless renewed. The right to renew expires June 30, of each calendar year. To be re-registered, a registrant who does not renew before June 30, of each calendar year will be required to file a new application and meet the statutory requirements in existence at the time of re-registration.

